

## Patient and Public Involvement and Public Engagement funding call

### *Guidance notes*

#### Background

The School for Primary Care Research (SPCR) would like to contribute to the NIHR's ambition to develop new ideas to improve patient and public involvement (PPI) and public engagement activities. The School launched a [funding call](#) for its nine partners to provide researchers with funds to trial creative and novel involvement and engagement projects.

PPI entails research being carried out 'with' or 'by' members of the public, rather than 'to', 'about' or 'for' them. Public engagement encompasses the various ways in which the activity and benefits of higher education and research can be shared with the public. Engagement encourages researchers to listen and interact with the general public.

Whereas PPI usually focuses on a specific study, engagement can connect researchers with the public discussing science on a more general level or addressing overarching research topics. Public engagement can also include opportunities for researchers to discuss their preliminary ideas for future studies or get people involved as contributors and conducting part of a research project as citizen scientists.

#### The funding call

The patient and public involvement and public engagement projects need to be linked to primary care research and appropriate for the research conducted. Applications should, in addition to project specific aims, include one or more of the following aims:

- Trial novel and creative approaches of public engagement or patient and public involvement in primary care research
- Raise awareness of and/ or promote primary care research and/ or the SPCR
- Expand the current involvement and/ or engagement plan to reach new and underserved audiences

The funding call is an open call consisting of two streams:

1) Small grants up to £2,000

These grants are for smaller PPI and public engagement proposals. The call is open to any type of engagement and involvement project; it might be a stand-alone event to disseminate research outcomes, an additional involvement activity to strengthen a research project or a contribution to a local science festival. Applicants will need to submit a short proposal using the template application form. The maximum duration of the grant is a year.

2) Large grants up to £15,000

The larger grants are for bigger and ambitious involvement or engagement activities, or for formal research into involvement and engagement. Cross-school collaborations are strongly

encouraged for these grants. Applicants will need to submit a proposal using the template application form. The maximum duration of the grant is a year.

The grant can cover direct costs to develop, deliver and evaluate the project, staff costs and 30% overheads. Awardees are required to submit an evaluation report (using a template) and a blog on the project for the SPCR website. Further reporting might be set as a funding condition by the review panel.

## How to apply

The call is open for researchers affiliated with an SPCR member department for the duration of the grant and for researchers from all career stages, though junior researchers will need their supervisor's approval. Applications are invited from researchers based at the NIHR SPCR member departments within University of Bristol, University of Cambridge, Keele University, University of Manchester, Newcastle University, University of Nottingham, University of Oxford, University of Southampton and University College London.

Applicants can download the application form for a [small](#) or [large](#) grant. Only the information provided in the application form will be part of the review process. As such, do not include any hyperlinks or references to other documents in your application. Any applications not using the template will not be considered. Complete application forms have to be submitted via email to the SPCR Patient and Public Involvement and Engagement Officer, Esther van Vliet ([esther.vanvliet@phc.ox.ac.uk](mailto:esther.vanvliet@phc.ox.ac.uk)) by **Tuesday 14 May 2019**.

## Support

For any support in developing your application, contact your [local PPI coordinator](#) or the SPCR Patient and Public Involvement and Engagement Officer, Esther van Vliet (01865 289298; [esther.vanvliet@phc.ox.ac.uk](mailto:esther.vanvliet@phc.ox.ac.uk)), at least 3 weeks before the call's deadline. A webinar on the call with opportunities to ask questions will be held Tuesday 16 April, 12.30pm. Contact Esther to register for the webinar.

## Selection criteria

An external review panel will recommend the SPCR Board which projects should receive funding. The panel consists of public contributors, researchers and involvement and engagement professionals. The panel will use a template form to review all applications. The form includes items such as:

- If the audience is defined and whether the approach to reach them is appropriate
- Benefits to the public and research/ researcher
- Creativity/ novelty of the application
- Value for money
- How achievable is the proposal

## Deadline and timelines

Deadline:	14 May 2019
Review panel meeting:	Early/mid June 2019
Outcome and feedback communicated:	w/c 1 July 2019

Funded projects start: From 1 September 2019

Funded projects finish and report deadline: 31 August 2020

## **Contact details**

If you require further information or have any questions; please contact the SPCR Patient and Public Involvement and Engagement Officer, Esther van Vliet (01865 289298; [esther.vanvliet@phc.ox.ac.uk](mailto:esther.vanvliet@phc.ox.ac.uk)).